



Harrisfield Primary School

Dear Parent/Guardian,

Harrisfield Primary School is looking forward to another great year of teaching and learning and would like to advise you of Harrisfield's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. The ongoing support of our families ensures that our school can offer the best possible education and support for students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Meredith Iaconese
Principal*

*Lisa Seufert
School President*

Curriculum contributions – Items and activities that students use, or participate in to access the curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper • Science – equipment • Mathematics – equipment 	\$60
Printing and photocopying of worksheets and learning materials	\$10
Stationery – specific to student year level <ul style="list-style-type: none"> • Exercise books, grid books, scrap books • Scissors, writing pencils, pens • Diary, ruler, document wallets 	\$30
Total Curriculum Contributions	\$100
Other Contributions - for non-curriculum items and activities	Amount
School grounds maintenance and improvements	\$20
Total Other Contributions	\$20

Educational items for students to own.

Attached is a list of items that the school recommends you purchase for your child to individually own and use. You may purchase these items from any supplier you choose.

Extra-Curricular Items and Activities – provided on a user-pays basis

Harrisfield Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
Optional Year 5/6 3 day Camp- Grantville Lodge	\$280 approx
Optional Year 5/6 Interschool sport program	\$50 approx
Optional Swimming Program	\$50 approx
Other optional excursions & incursion to be scheduled	TBA
Total Extra-Curricular Items and Activities	

Financial Support for Families

Harrisfield Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities
- Centrepay deductions

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Meredith Iaconese on 9546 9210 or

Meredith.iaconese@education.vic.gov.au

Total

Category	Totals
Curriculum Contributions	\$
Other Contributions (Non-tax deductible)	\$
Extra-Curricular Items and Activities	\$
Total	\$

Student First Name Last name:

Date paid: [] EFT [] Cash [] BPay
[] Direct deposit BSB: 083 001 Account: 806 254 595

Payment methods

Payment methods available are:

- Cash
- Bpay
- Eftpos
- Direct deposit

Refunds:

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
<i>Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.</i>	<i>Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.</i>	<i>Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.</i>

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.